

Brooklyn's
Daily Discovery
Pre-K Center
District 21



PRE-K
FOR ALL

www.brooklynsdailydiscovery.com



Dear Families,

Welcome to the Daily Discovery Family! I hope you and your child are as excited as I am for this new experience that we are about to begin. First allow me to say, “Thank you”. Thank you for entrusting your child to us. Please know as an educator and a parent that I understand the importance of the first school experience and I am honored to be a part of it. Our faculty is a wonderful group of caring educators who like me believe that your child has amazing potential and we hope to help nurture them so that they will grow socially, emotionally and academically this year. We also know that you are the expert on your child and your child’s first teacher so your collaboration and support will be crucial to their success! Together we will make Pre-school an experience that encourages your child to become a lifelong learner who loves school. Thank you again for sharing this journey with us as we take the first steps towards a fabulous school year.

Sincerely,

A handwritten signature in black ink that reads "J. Skop". The signature is written in a cursive, flowing style.

Jill Skop

Director of Early Childhood / Principal

District 21

Our Vision and Mission

VISION

To help foster a community of happy, healthy, creative, and compassionate lifelong learners that as independent and creative thinkers help build and shape a peaceful world.

MISSION

To develop the whole child through an inquiry play-based environment that fosters creativity, academic growth, and social emotional development and inspires a passion for learning.



Arrival and Departure

School hours 8:00 a.m. -2:20 p.m.

Please escort and pick up your child at the classroom door. The teacher will be at the door to greet you.

Drop-off and Pick-up Procedures

Parents are required to escort their children to the appropriate area (classroom door) and check their children in and out with the teacher. Picking your child up promptly is reassuring for him/her and eliminates anxiety. If you are caught in a situation that causes you to be late, please email the site coordinator & call the school so we can reassure your child and plan accordingly. It is a good idea to keep the school's phone number with you at all times.

Check-in/Check-out Procedure

Parents **must** give their name to the teacher **every day** for each child they bring to school. Teachers will indicate your name to ensure who is responsible for the child. Please share any pertinent information that we may need and information on who will be picking up your child if it is different than usual.

You must also check out when you pick him/her up. If someone besides you is picking up your child, please tell your child and inform the teachers **in writing**. All persons picking up your child **must** be on the list of authorized persons on file with the office on the blue



emergency card. Children will not be released to any unauthorized person or to an authorized person without identification. This is for the safety of your child and we thank you for your cooperation.



First Days

Join us in making your child's first days of school a happy occasion. The newness of school can cause children to be apprehensive, but please say good-bye and allow your child to acclimate to the classroom. Having a parent linger usually makes the situation worse. Most times, when the parent/guardian leaves, so do the tears. Our staff will never let a child cry for a lengthy amount of time. If we cannot engage the child in class activities, the parent will be called. You can trust in our staff to handle separations appropriately and with care.

Clothing

Children should come to school dressed in clothes that they can play in and **can manage independently in the bathroom**. Wearing clothing they can maneuver themselves fosters self-confidence and independence, which are goals of our program. Children are engaged in active play and fun, but often, messy activities such as sand, water, paint, glue, etc. Please understand that the clothing they wear may get paint or other items on them that may produce stains, so please dress them accordingly. **Every child should bring a complete change of clothes, including socks, shoes, and underwear in a labeled bag to**

be left at school. Children are encouraged to wear socks and sneakers to school to protect their feet when playing outside.



Meals and Snacks

Items with tree nuts or nut products (peanut butter) are discouraged. Children will be provided with breakfast and lunch daily. We realize that children have different eating habits and tend to be finicky eaters. Because of this, many parents prefer to provide breakfast/lunch for their child so they can be sure that their child will eat. Parents sending food are asked to send in a nutritious meal every day in a lunchbox/bag clearly labeled with your child's name.

Suggested Snacks

Items with tree nuts or nut products (peanut butter) are discouraged. Please bring one of the following items already prepared and in individual snack baggies:

Fruit: orange pieces, apple slices, grapes (cut in half), banana, fruit kabobs, any seasonal fruit

Raw vegetables: small thin carrot sticks

Crackers: cheese, graham, goldfish, etc.

Snack Mix: raisins, dry cereal, other dried fruit

Other: pretzels, muffins, granola bars, cheese slices w/crackers

Anything else that is simple to eat and nutritious is fine. Water is supplied for the children at snack time.



Rest Time

Teachers will provide a nap/rest time on a daily basis. Your child does not have to sleep, but will be expected to rest quietly and not disturb other children. Send in a small blanket, & crib sheet. These items will be sent home weekly for laundering. Please return them every week. Please label all rest items clearly with your child's name.



Conferences

Teachers are available to talk with you about your child briefly at drop off and pick up. If you would like additional time for discussion, please make an appointment to allow time and privacy to have a meaningful conversation with your child's teacher(s). The Site Coordinator is also available if you would like her to be included. Parent/teacher conferences will be scheduled during the school year and will be posted on the calendar.



Discipline

It is the belief of the staff that most behavior problems can be avoided if children are engaged in age appropriate activities. Our goal is to promote a positive self-image and confidence and to teach children the skills they need to develop self-control. We believe that many potential situations can be prevented by redirecting a child or by helping him/her voice his/her feelings. If a child becomes overwhelmed with a situation, a staff member will gently take the child aside and

help him/her gain control. At this time, the staff member will talk to the child about alternative ways to handle the situation. If the same situation continues to happen, the parents will be notified so that we can work together to help the child be successful. When a child is using behaviors that infringe upon the rights of others to learn in a safe and nurturing environment, we will work with both the child and the parents to resolve the situation.



Safety

Keeping your children safe is one of our top priorities. Multiple drills are conducted throughout the year so children learn the necessary procedures. We will take all necessary precautions with the children if any kind of emergency arises during school hours.

Health

Keeping your child healthy is very important to us. We are following all CDC health protocols to keep them safe and healthy. Washing hands is a part of our curriculum and is incorporated frequently throughout our school day.

If your child is not well they **may not come to school if they are exhibiting any of the following symptoms:**

1. elevated temperature
2. new cough
3. loss of taste or smell
4. sore throat
5. eyes that are red, inflamed, or have any discharge
6. any nausea, vomiting, diarrhea

7. swollen glands
8. severe cold or constant sneezing
9. persistent cough
10. any heavy nasal discharge
11. earache
12. skin rash



Illness

If your child develops a fever, or other symptoms of illness while at school, you will be notified immediately and must come pick up your child as quickly as possible. The nurse will give you further information at that time on clearance protocols for your child to be able to return to school. It is the responsibility of each parent to make sure someone is available at all times to pick up your child in the event of an accident or illness.

Allergies or Health Concerns

It is imperative that we know all of your child's allergies or health concerns. A list of children with allergies/health concerns will be posted discreetly in the classroom to keep all staff aware of health conditions.



Outdoor/Indoor Play

Weather permitting, we will play outdoors. Please dress children in mittens, hats, warm coats, and pants on cold days, taking special care

to clearly label them with your child's name. Children will have the opportunity to play inside if we cannot go outside. Additionally, children will be brought indoors if we have lightning, rain or hail, dangerously high winds, or a heat index above 95 degrees. If you want your child to wear sunscreen, please apply it before school.



Accidents

If a child is involved in any kind of minor accident at school, the child will be comforted, first aid will be administered by staff, and the parent will be notified. In the event of any serious injury, the parent/guardian will be called immediately.



Toys

We provide the children with safe and age appropriate toys for play and learning on a daily basis. Toys should **not** be brought from home. The school cannot be responsible for replacing toys, money, books, or other valuables brought from home.



Photos

Pictures of your children may be taken throughout the school year. Most of these pictures will be for classroom use only. Each parent will be asked to complete a photo release form.



Birthdays

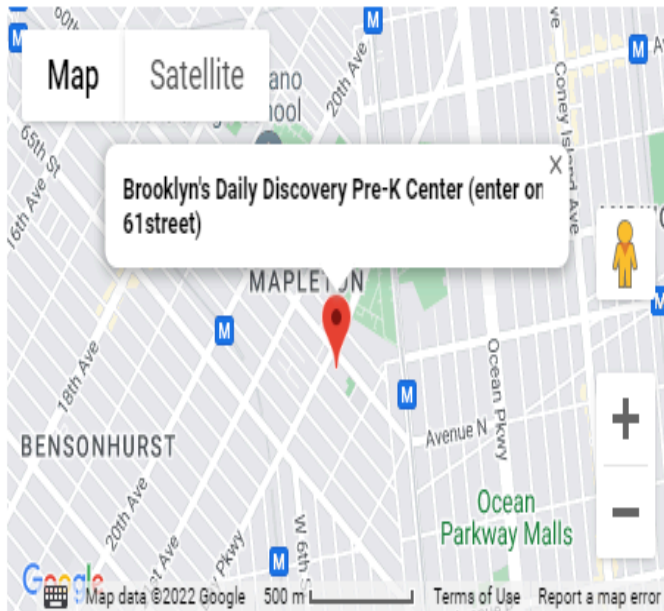
Birthdays are very exciting for young children and we will be glad to celebrate your child's birthday and make them feel special. Please be sure to speak with your child's teacher to discuss an appropriate way to celebrate safely .

Change of Information

Changes in address, phone number, emergency contact numbers, medical information or persons authorized to pick-up your child should be made in writing and submitted to the office. If you have any questions or need any assistance please call the school directly or email your site coordinator.



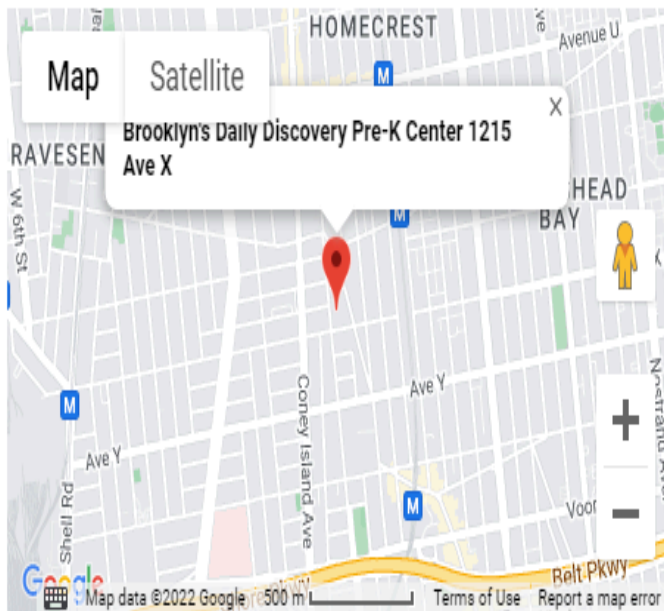
Contact Us...



Brooklyn's Daily Discovery Pre-K Center

2202 60th Street
Brooklyn ,NY 11204

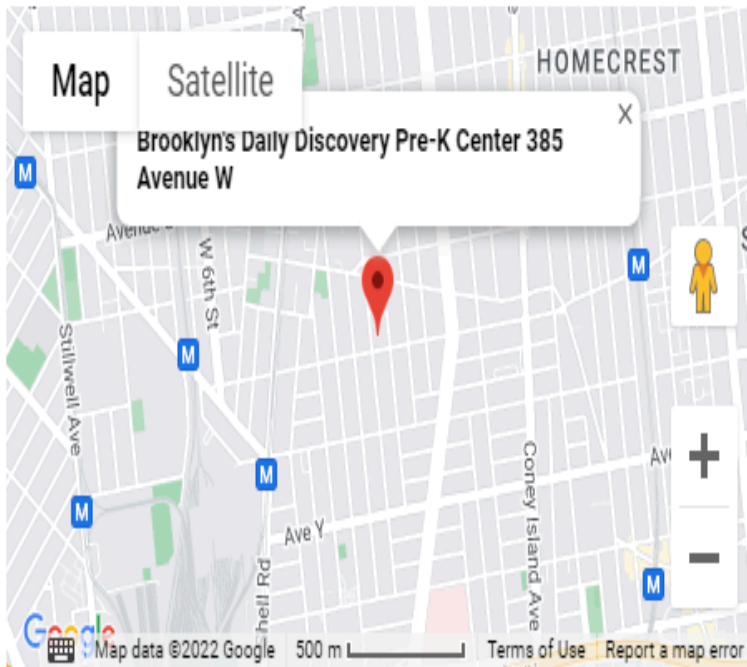
Site Coordinator- Elizabeth Wojtal
Ewojtal@schools.nyc.gov
T 718-621-6270 / F 718-621-6275



Brooklyn's Daily Discovery Pre-K Center

1215 Avenue X
Brooklyn ,NY 11235

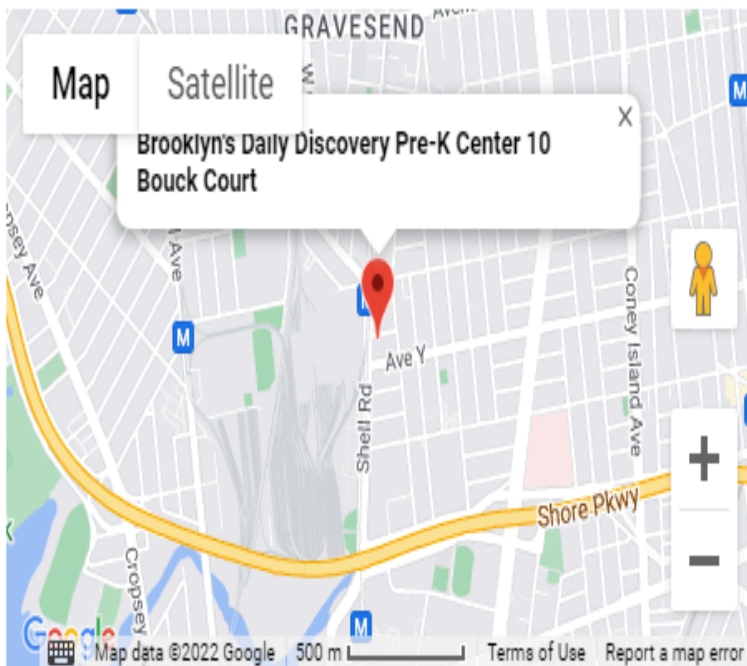
Site Coordinator- Jeannine Orlando
JOrlando5@schools.nyc.gov
T 718-368-8660 / F 718-368-8665



Brooklyn's Daily Discovery Pre-K Center

385 Avenue W
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Site Coordinator- Cynthia Bocchieri
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Brooklyn's Daily Discovery Pre-K Center

10 Bouck Court
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Site Coordinator-Christina Grigoli
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Special Education Coordinator -Dr. Elizabeth Snell
10 Bouck Court - 718-787-3940 ext. 1162
ESnell2@schools.nyc.gov